

# GPS ToolKit...in the most difficult of times

## For Victims/Survivors of sexual harassment/sexual assault/rape

Provide as much detail as possible to assist your memories as needed in the future.

Note: Place this form in your journal, notebook, purse or leave it in your desk where you always have it available to you should you ever need it. Give this form to your children, sisters, friends or family members as a resource for them to use as well. Use this form to track information if you are ever sexually harassed at work or sexually assaulted. It is important to note that you can be sexually assaulted by anyone, including your lover, spouse, date, friend, classmate, colleague, boss, authority figure, stranger or human being. If any human being has assaulted you or sexually harassed you, fill out this form and track the details of that assault. Even if you do not feel ready to report or believe you do not want to report the incident, write down the details. The sooner you write down the details the better should you ever choose to report the incident. If you have been sexually assaulted or harassed, please know that sexual assault is NEVER the victim's fault. Ever. It does not matter how much you had to drink, what you were wearing, if you flirted, if you were on a date or if you are married to the person who assaulted you. It is vital that you write down the information so you have it. Few victims report sexual crimes. Lack of reporting allows perpetrators to go on and harm other victims. Although you may not be ready to report today, write down the information so you have it should you decide to report at a later date.

### Victim's Statement

**Your Name and Age:** \_\_\_\_\_

**Date of the incident:** \_\_\_\_\_

**Today's Date:** \_\_\_\_\_

**Time of Incident** (arrive and departure): \_\_\_\_\_

**Location of the Incident** (be as detailed as possible): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Describe What Happened** (though difficult, it is best to be as detailed as possible): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





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**Alleged Perpetrator Details**

**Name** (if you know): \_\_\_\_\_

**Your relationship to the alleged perpetrator** (e.g. employee, girlfriend, stranger): \_\_\_\_\_

\_\_\_\_\_

**Distinguishing Features** (height, weight, beard, hair color, tattoos, clothing etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Direct Witnesses** (Who, if anyone, can attest to what happened? They watched it occur): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**What they saw:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Extraneous Witnesses** (those at the location or knew you were there; those who saw you or you spoke to after but did not see the actual incident happen):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





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**Did you file a report?** \_\_\_\_\_

**If not, why not?** \_\_\_\_\_

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**If so, fill out the information below**

**If you reported the event to someone in authority who did you report it to and when did you report?**  
(hospital, police, school, clergy)

**What was the name of the person you spoke to?** \_\_\_\_\_

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**What was the name of the hospital/police department/church etc.?** \_\_\_\_\_

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**List when and what you told them.** \_\_\_\_\_

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